

# EquiPassports

When submitting forms to EquiCymru you will need to provide us with certain personal information. Full details of our privacy policy can be found on our website. If you would prefer a hard copy, please ask a member of staff.

## STATUTORY DECLARATION GUIDANCE NOTES

The following are guidance notes on what to include in a Statutory Declaration letter which confirms you are the legal owner of the horse. The statutory declaration letter **MUST** include the following points, or you can use the example letter at the bottom as a template:

1. Your name and address.
2. State that you own the pony (passport name and number).
3. The date you purchased the pony.
4. Who you purchased the pony from – their name and address.
5. Who has owned the animal previously (including dates to and from if known)
6. Add the sentence:
  - a. 'I make this solemn declaration conscientiously believing the same to be true and by the virtue of the Statutory Declarations Act 1835.'
7. Sign and date the letter

Try and give as much information as possible. **PLEASE REMEMBER TO SIGN AND DATE THE LETTER**

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### EXAMPLE LETTER ONLY

**Do not fill in the below, it is for guidance only. Replace the details in *italics* with the relevant details.**

### STATUTORY DECLARATION LETTER

I, *[insert owner's name and address]* do solemnly and sincerely declare:

I am the owner of *[insert horse's full passport name]* registration number *[insert passport number if known]* registered with EquiCymru on an EquiPassport.

I confirm that I purchased the horse from *[insert previous owner's name and address and date previous owner acquired the horse]* on the *[insert date of purchase/transfer]*

Previous to this I believe the pony was owned by *[insert any previous owner's names, addresses and dates of purchase if known]* and previous to this I have no history **OR** *[if no previous history is known please just enter, 'I have no history of previous owners']*

I make this solemn declaration conscientiously believing the same to be true and by virtue of the statutory declarations act 1835.

Signed:

Dated:

PRINT NAME IN BLOCK CAPITALS